

CONCAN WATER SUPPLY CORPORATION
P. O. BOX 185
CONCAN TX 78838

JANUARY 8, 2024 BOARD MEETING MINUTES

*CALL TO ORDER: President Dick Earnest called the meeting to order at 3:00 p.m.

*ROLL CALL: All members present.

*INVOCATION: Given by Marshall Darby.

*CUSTOMER RESPONSE TIME: None

*READ AND APPROVE MINUTES OF PREVIOUS MEETING: The minutes having been read and there being no additions or corrections, Mike Meadows moved the minutes be approved as read with Terry Carson seconding the motion. Motion carried.

*READ AND APPROVE FINANCIAL REPORT: Marshall Darby presented the report for the month of December 2023 and end of the year. Of the \$250,000.00 line of credit that was established with First State Bank of Uvalde, \$100,000.00 has been withdrawn, leaving a balance of \$149,999.00. Valley Construction was paid their final bill of \$92,200.

Donna Ede explained that the line of credit asset becomes a liability which will be shown in the next report.

Profit and Loss: under \$3,000.00 in water sales. No new installations.

Acct. #5010 – over \$8500.

Insurance paid in November, 2023. Capital accts. Over budget by \$42,634.

Year to date: over in Capital Accounts - \$615,000 over budget.

Line of credit can be paid as company wants.

Entire financial statement is a part of these minutes.

With no further discussion or questions, Mike Meadows moved the financial report be approved with John Schott seconding the motion. Motion carried.

*DISCUSSION AND STATUS OF NEW LINE TO STATION: Completed. Will be turned on when the wiring is in place.

*UPDATE ON RATE INFORMATION, EFFECTIVE DATES AND METER RATE INFORMATION CHART: New rates have been implemented as of the January billing. Meter flow per/minute for each size meter was given to the board.

*DISCUSSION AND APPROVAL OF METER CHANGEOUT CHARGES: Several customers with sub-standard meters have requested their meters be changed to the residential size meter because of the higher cost. The board discussed the logistics and charges of these change outs. It was the consensus of the members that the customer would be charged for the labor, but not for the meter itself. Marshall Darby moved that CWSC charge the customer a minimum of four (4) hours labor at the going rate paid the field personnel, with Steve Campbell seconding the motion. Motion carried.

*DECISION ON \$200.00 BILL FOR CUSTOMER DAMAGE CHARGE: Dick Earnest gave background on this charge. Last July, 2023, Mr. Wendland's contractor damaged CWSC water line and equipment, resulting in a damage charge to Mr. Wendland of \$200.00. He has been sent a total of three letters, along with invoices, for payment of this bill. He has not responded to any of the correspondence.

Marshall Darby moved that another letter be sent to Mr. Wendland demanding payment, including late charges. If the entire bill is not paid by March 1, 2024, his meter will be locked out and his service suspended, with Terry Carson seconding the motion. Motion carried.

*ADJOURNMENT: With no further business brought before the board, Marshall Darby moved the meeting be adjourned with Terry Carson seconding the motion. Motion carried. Meeting adjourned at 3:45 p.m.

Respectfully submitted,

Norma Gayle, Recording Secretary
February 10, 2024